

Agenda

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Scrutiny Committee

Date: **Monday 15 January 2018**

Time: **6.00 pm**

Place: **St Aldate's Room, Town Hall**

For any further information please contact:

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As a matter of courtesy, if you intend to record the meeting please let the Contact Officer know how you wish to do this before the start of the meeting.

Scrutiny Committee

Membership

| | |
|-------------------|--------------------------------|
| Chair | Councillor Andrew Gant |
| Vice Chair | Councillor Nigel Chapman |
| | Councillor Mohammed Altaf-Khan |
| | Councillor Jamila Begum Azad |
| | Councillor Steven Curran |
| | Councillor James Fry |
| | Councillor David Henwood |
| | Councillor Mark Ladbrooke |
| | Councillor Ben Lloyd-Shogbesan |
| | Councillor Mark Lygo |
| | Councillor David Thomas |
| | Councillor Michele Paule |

The quorum for this Committee is four, substitutes are permitted.

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AGENDA

Pages

1 **APOLOGIES FOR ABSENCE**

2 **DECLARATIONS OF INTEREST**

3 **MINUTES**

7 - 14

Recommendation: That the minutes of the meeting held on 05 December 2017 be APPROVED as a true and accurate record.

4 **REPORT BACK ON RECOMMENDATIONS**

There is nothing to add to the update given at the previous meeting (and no recommendations flowing from that meeting).

5 **WORK PLAN AND FORWARD PLAN**

15 - 30

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| Background Information |
| The Scrutiny Committee operates within a work plan which is agreed at the start of the Council year. The work plan will be reviewed at every meeting so that it can be adjusted to reflect the wishes of the Committee and take account of any changes to the latest Forward Plan (which outlines decisions to be taken by the City Executive Board or Council). |
| Why is it on the agenda? |
| <p>The Committee is asked to review and note its work plan for the 2017/18 council year.</p> <p>The Committee is also asked to confirm the Forward Plan items for pre-decision scrutiny based on the following criteria (max. 3 per meeting):</p> <ul style="list-style-type: none">• Is the issue controversial / of significant public interest?• Is it an area of high expenditure?• Is it an essential service / corporate priority?• Can Scrutiny influence and add value? <p>A maximum of three items for pre-scrutiny will normally apply.</p> <p>This is an opportunity for Chairs of the Committee's Panels and review groups to update the Committee on their work.</p> |
| Who has been invited to comment? |
| <ul style="list-style-type: none">• Andrew Brown, Scrutiny Officer |

6 AIR QUALITY ANNUAL STATUS REPORT FOR 2016

31 - 106

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| Background Information |
| The Scrutiny Committee has asked to receive the Air Quality Annual Status Report for 2016 on progress in addressing poor air quality and partnership working. |
| Why is it on the agenda? |
| The Scrutiny Committee considered the annual report for the first time last year and agreed that it should be considered by the Committee annually thereafter. This is an opportunity for the Committee to note the report and comment if it wishes. |
| Who has been invited to comment? |
| <ul style="list-style-type: none">• Councillor John Tanner, Board Member for A Clean and Green Oxford• Mai Jarvis, Environmental Quality Team Manager• Pedro Abreu, Air Quality Officer• Jo Colwell, Service Manager, Environmental Sustainability (tbc) |

7 REPORT FOR APPROVAL

107 - 110

The Committee is asked to approve the following report on Preventing Elderly Isolation for submission to the City Executive Board on 23 January 2018

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| Background Information |
| The Scrutiny Committee considered a report by the Head of Community Services on preventing elderly isolation at its meeting on 5 December 2017. |
| Why is it on the agenda? |
| As a result of its consideration, the Committee agreed that its recommendations should be submitted to the City Executive Board. The Committee is asked to approve the report for submission to the City Executive Board on 23 January 2018. |
| Who has been invited to comment? |
| The Chair will introduce this item |

8 DATES OF FUTURE MEETINGS

Scrutiny Committee

- 06 February 2018
- 06 March 2018

All meetings start at 6.00 pm

Housing Panel

- 16 January 2018
- 08 March 2018

All meetings start at 5.00 pm

Finance Panel

- 24 January 2018
- 14 March 2018

All meetings start at 6.00 pm

DECLARING INTERESTS

General duty

You must declare any disclosable pecuniary interests when the meeting reaches the item on the agenda headed "Declarations of Interest" or as soon as it becomes apparent to you.

What is a disclosable pecuniary interest?

Disclosable pecuniary interests relate to your* employment; sponsorship (ie payment for expenses incurred by you in carrying out your duties as a councillor or towards your election expenses); contracts; land in the Council's area; licences for land in the Council's area; corporate tenancies; and securities. These declarations must be recorded in each councillor's Register of Interests which is publicly available on the Council's website.

Declaring an interest

Where any matter disclosed in your Register of Interests is being considered at a meeting, you must declare that you have an interest. You should also disclose the nature as well as the existence of the interest.

If you have a disclosable pecuniary interest, after having declared it at the meeting you must not participate in discussion or voting on the item and must withdraw from the meeting whilst the matter is discussed.

Members' Code of Conduct and public perception

Even if you do not have a disclosable pecuniary interest in a matter, the Members' Code of Conduct says that a member "must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself" and that "you must not place yourself in situations where your honesty and integrity may be questioned". What this means is that the matter of interests must be viewed within the context of the Code as a whole and regard should continue to be paid to the perception of the public.

*Disclosable pecuniary interests that must be declared are not only those of the member her or himself but also those of the member's spouse, civil partner or person they are living with as husband or wife or as if they were civil partners.